

KAMPALA CAPITAL CITY AUTHORITY



Plot 1 – 3 Sir Apollo Nagawa Road

Notice of Expression of Interest for Procurement of a low carbon & climate resilient policies consultant for the Climate Change Project

Procurement Reference Number: **KCCA/CONS/17-18/00609**

1. Kampala Capital City Authority (KCCA) received grants from the European Union to finance the implementation of the Climate Change Action Strategy: Developing and sharing the low carbon and climate resilient Kampala. The Project will run for 3 years.
2. The Entity now invites eligible individual consultants to submit sealed expressions of interest for a low carbon & resilient Policies Consultant. The overall objective of the project is to **build Kampala City's resilience to the impacts of Climate Change and set the City on a low carbon emissions path which is in line with KCCA'S vision of transforming the City into a vibrant, attractive and sustainable city.**
3. Interested consultants should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation.
4. The short listing criteria will include;
 - A valid identity card,
 - Advanced degree in Climate Sciences and/or Sustainable Development, Environmental modelling.
 - At least 8 years' experience in elaborating strategic documents related to sustainable development such as Low Carbon Development and Climate Resilient Strategy in both developed and developing countries
 - A very good understanding of the ISO standards including; 90001, 14001, 50001 and their application to the subject matter.
 - Possess good knowledge in the SEACAP development process and possess good understanding of the Covenant of Mayors tool box and climate planning methodologies.
 - A thorough understanding and appreciation of the global trend in climate change content and the opportunities at every level: international, regional, national, local.
 - An appreciation of the climate finance schemes that can be used to translate the city resilient strategy into action.
 - Strong interpersonal and communication skills.
 - High proficiency in spoken and written English. Knowledge of a second language will be an added advantage.
 - An updated, detailed and signed curriculum vitae (CV), Certified academic certificates and transcripts.

- A fee rate of the consultant
- A covering letter stating the suitability and availability of the consultant for the assignment.

NB. The selection may take into account references and use interviews to assess the Skills, qualifications and experience of the consultant. The consultants invited for the interview shall be notified of the arrangements for the interview. Where a consultant fails to attend the interviews, the consultant shall be eliminated from the selection process.

5. A Consultant will be selected in accordance with the Consultants Qualification Selection Method set out in the Consultant Guidelines.
6. Interested eligible consultants may obtain further information at the address given below from **8:30 am – 4:30 pm on working days**.
7. The Expressions of Interest (**One original plus two copies**) must be delivered in a written form to the address below. Sealed Expressions of Interest clearly marked, **“Individual consultancy services for a low carbon & Climate resilient Policies”**, must be delivered to the address below at or before;

Time: **11:00 am**

Date: 18th June, 2018

Address: **Kampala Capital City Authority**

Plot 1 – 3 Sir Apollo Kaggwa Road

City Hall, Room B112

8. The Expression of interest shall be submitted using the one-stage single envelope method.
9. The criteria to be used for selecting the consultants which shall be based on the experience and qualifications of the consultant and capacity to provide the consultancy services.
10. The notice of expression of interest is available at the Entity’s website at **www.kcca.go.ug** and at www.ppda.go.ug
11. The planned Procurement schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice of Expression of Interest	Monday 5 th June, 2018
b. Closing date for receipt of Expression of Interest	Friday 18 th June, 2018
c. Evaluation of Expressions of Interest	19 th June to 20 th June, 2018
d. Display of shortlist	Monday 25 th June, 2018

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ACCOUNTING OFFICER